

BOOKING SHEET

Thank you for your enquiry to have a function at Havana Grill.

Please read below the Venue Information, Booking Requirements and Set Menu Options.

*(Preferably **NO** A La Carte bookings above 12 guests).*

For a reservation to be confirmed we require this completed booking sheet (information below), a deposit and proof of payment. The booking sheet can be returned by email and the minimum deposit is R150.00 per person.

The restaurant can be divided into distinct areas which can be reserved exclusively with a minimum spend. Some of the areas can be booked as Smoking or Non Smoking.

Please note that all seating requests are taken into consideration and we do our best to accommodate them, however we cannot always guarantee the area requested. The operating hours for the restaurant are:

Lunch: 12.00pm to 17.00pm (last order at 14.30pm)

Dinner: 18.30pm to 22:30pm (last order at 22.00pm)

Reservation Name or Company Name		Date of Event	
Contact Person		No of Guests	
Telephone No		Time of Arrival	
Email			

Menu Options	Function Set Menu (2018/2019)	R 285.00 per person	
	Executive Set Menu (2018/2019)	R 330.00 per person	

RESTAURANT AREAS	EXCLUSIVE VENUE	MAX GUESTS	SELECT IF NECESSARY
GLASS ENCLOSED DECK 1	NO	50	
GLASS ENCLOSED DECK 2	YES	70	
GLASS ENCLOSED DECK 1 & 2	YES	120	
MAIN RESTAURANT	NO	100	
UPSTAIRS (Smoking Section)	NO	35	
PRIVATE DINING ROOM 1	YES	18	
PRIVATE DINING ROOM 2	YES	30	

BANKING DETAILS:

Account Name	HAVANA GRILL & WINE BAR	Bank	FIRST NATIONAL BANK
Account No	62054362430	Branch	220526 (FLORIDA RD)

SIGNATURE: _____

DATE: _____

FUNCTION SET MENU – 2018/2019

R 285.00 per person

(Excludes Beverages & 10% Staff Gratuity)

HAVANA PLATTERS

(no selection required)

Tasters from Havana Grill's Kitchen

MAIN COURSE

(choice of the following)

300g Prime Grade Beef
choice of sauce and fries

Penne Che Guevara
chicken, shrimps, dijon mustard cream

Asian Sticky Pork belly
egg fried rice

Lamb Chops
minted new potatoes, green beans

Cajun Line Fish
potato hash, salsa rossa

Gnocchi Arrabiata (V)
spicy tomato sauce

DESSERT

(choice of the following)

Crème Brulee

Ice-Cream & Chocolate Sauce

Dessert Trio
brownie truffle, lemon posset, berry pannacotta

EXECUTIVE SET MENU 2018/2019

R 330.00 per person

(Excludes Beverages & 10% Staff Gratuity)

STARTERS

(choice of one of the following)

Steak Trinchado

Jalapeno Bombs
sweet chilli jam

Smoked Salmon Terrine
melba toast

Calamari Kebab
tartare sauce

Caesar Salad
lettuce, croutons, grana padana

MAIN COURSE

(choice of one of the following)

300g Prime Grade Beef
choice of sauce and fries

200g Prime Grade Steak
garlic mussels, smoked paprika chunky mash

Butter Chicken
basmati rice, sambals

Simply Grilled Line Fish
prawns, black garlic mash

Lamb Shank
mash, seasoned vegetables

Gnocchi Arrabiata (V)
spicy tomato sauce

DESSERT

(choice of one of the following)

Crème Brulee

Ice-Cream & Chocolate Sauce

Dessert Trio
brownie truffle, lemon posset, berry pannacotta

Chocolate Peanut Butter Cupcake

Hello

Thank you for your enquiry to have a function at Havana Grill.

Please find attached our function menus for your perusal, with a booking sheet if you would like to make a reservation detailing the venue sizes, deposit information and banking details. Reservations are confirmed once we have received a completed booking sheet.

Seating can either be reserved in the restaurant for general seating; alternatively an area can be reserved exclusively. Rather than charge a venue hire we work on a minimum spend for the room to be used exclusively for the reservation. This means that the beverages and meals need to reach the minimum spend amount, if not the balance will be charged as a venue hire.

The Private Dining Room 1 can seat a maximum of 18 guests and is a minimum spend of R 4 500.00.

The Private Dining Room 2 can seat a maximum of 30 guests and is a minimum spend of R 7 500.00.

The Glass Enclosed Deck 2 can seat a maximum of 70 guests and is a minimum spend of R 18 000.00.

The Glass Enclosed Decks 1 and 2 can seat a maximum of 120 guests and is a minimum spend of R 30 000.00.

Terms and conditions are applicable for all reservations:

- Prestik, glue, nails or any permanent adhesive is forbidden due to possible damage. Free standing frames or easels are recommended.
- Discretionary charges may occur should there be breakages and/or defacing of property.
- Hours of service are specified on the booking sheet and need to be adhered to.
- Reservations will only be held for 45min from time of booking.
- There is an option to utilize our Audio/Visual facilities (projector, screen, microphone and speakers) at an additional cost of R 1 500.00. Available for private areas only.
- Please advise in advance if there are any additional set up requirements.

The tables are rectangular in shape and set with white linen, silver cutlery and white flatware. You are welcome to arrange décor and flowers if you would like to add to the ambience of the event. The dress code is smart casual. Staffing is provided for the event which is charged as a 10% gratuity on the total bill (meal and beverages).

If there is anything else you require, please let me know.

Kind regards

Jason

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Durban
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